



## ARIAS SOCIETY

Assam Rural Infrastructure and Agricultural Services Society  
(An Autonomous Body of the Govt. of Assam)  
Project Coordination Unit (PCU)  
Agriculture complex, Khanapara, G.S. Road, Guwahati-781022  
Tel: +91 361-2332125; email: spd@arias.in; website: www.arias.in

### **Minutes of the 34th Meeting of the Governing Body (GB) of the ARIAS Society held on 17<sup>th</sup> May, 2019 at 11.30 AM in Room No. 205, Assam Administrative Staff College, Guwahati.**

The 34th Meeting of the Governing Body of ARIAS Society was chaired by Shri Rajesh Prasad, IAS, Principal Secretary to the Govt. of Assam (Agriculture Department), Agriculture Production Commissioner (APC) and Chairman, GB-ARIAS Society in the presence of members of the GB and other concerned Officials of the Govt. of Assam, International Agencies, etc. The list of officials who attended the meeting is annexed at **Appendix-1**.

At the outset, the Principal Secretary (Agri.), APC & Chairman, ARIAS Society welcomed all the members & officials present and then requested the State Project Director (SPD), ARIAS Society to proceed as per the Agenda. A detailed presentation was made on the Agenda Items for discussion and after threadbare deliberations the following decisions have been taken by the GB in the meeting:

**Item No. 1: Approval of the Minutes of the 33rd Governing Body (GB) meeting of ARIAS Society:** The Minutes of the 33<sup>rd</sup> GB Meeting held on 10<sup>th</sup> April, 2019 were circulated to all the members of the GB vide memo No. ARIAS/APART/681/2019/31-A, dated 17<sup>th</sup> April, 2019. No comments/ observation on the minutes have been received. **Minutes of 33<sup>rd</sup> GB Meeting were confirmed and approved by GB.**

**Item No. 2: Review and approval of the Action Taken Report (ATR) on the Minutes of the 33rd GB Meeting:** The ATR on the Minutes of the 33<sup>rd</sup> GB Meeting was reviewed and approved by the GB. However, with respect to demonstration monitoring reports, OPIUs were directed to submit more qualitative reports on a regular basis.

**Item No. 3: Appraisal of the current implementation status of World Bank financed Assam Agribusiness & Rural Transformation Project (APART):** Following deliberations on the detailed presentation made by SPD on the current implementation status of APART, the following decisions were taken:

- a) The GB appreciated the efforts put in by the International agencies/ knowledge partners involved in APART and considering their wide global experience it was suggested that they should provide advisory support as & when sought, for development of the overall agricultural scenario of the State. **Action: International agencies in APART & ICAR NRC Pib.**
- b) The GB deliberated extensively on the current inadequate Seed production/availability scenario in Assam. It was decided that a proposal relating to formation of Rice Seed producing FPCs, out of the 100 FPCs targeted under APART, is to be submitted to the World Bank with approval of APC. Further, it was also suggested that at least two Rice-Mills per Agro-Climatic zone shall be provided to the FPCs. **Action: PCU.**
- c) With regards to the breeder seed of paddy for the current season, the GB requested the International Rice Research Institute (IRRI) to track same and apprise the SPD. **Action: IRRI & OPIU Agri**
- d) The GB discussed on the matter flagged by the Director of Agriculture (DoA) relating to the need of a baseline survey to assess the current status of the farmers in Assam. It was decided that the DoA will submit a detailed proposal to the PCU on the matter, along with a draft Terms of Reference (ToR) for hiring a Consulting agency to carry out the proposed assignment, for obtaining approval of the World Bank. **Action: OPIU-Agri & PCU**
- e) The Package of Practices (PoP) for Kharif & Rabi and Horticulture crops shall be published by Assam Agricultural University (AAU) under APART on immediate basis. **Action: AAU, Jorhat**
- f) The ongoing in-house survey on markets & warehouses by Assam State Marketing Board (ASAMB) should also incorporate the data on total number of warehouses under Assam State Warehousing Corporation (ASWC), their conditions, storage space available, capacity utilization, management capacity, etc., based on the available data of ASWC. Further, a sustainability plan for 33 warehouse units being taken up under APART should also be included in the report. **Action: ASAMB survey team & ASWC.**

*Amal*  
28/5

- g) With regards to the issue of availability of local fish, the GB decided that the Directorate of Fisheries (DoF) should explore ways and means to increase production of local fish and accordingly, the fishery strategy under APART should be aligned involving WorldFish. Further, it was also suggested that out of the total 13 FPCs being formed under the project, at least seven should be fish seed producing FPCs. **Action: OPIU-Fisheries**
- h) The GB deliberated on the matter relating to selection rural access roads under APART. It was decided that the selection process for the remaining roads to be taken up under the Project shall be expedited. **Action: PCU and OPIU-PWRD**
- i) With regards to procurement of Paddy by ASAMB, it was decided that the ASAMB would explore the possibility of procurement of Bina-11 paddy from Project areas through its Paddy Procurement Centres (PPCs) in consultation with the Food Corporation of India (FCI). **Action: ASAMB, OPIU Agri & District ATMs.**

**Item No. 4: Approval of the AWP 2019-20 of APART:** The implementing agency wise allocations in the AWPs submitted by the OPIUs through the Administrative Departments for the core activities as mentioned below were approved by the GB. However, for the AWPs which were not submitted by the OPIUs (*Agriculture, Horticulture, AAU, ASAMB, ASWC, AHVD and Industries & Commerce*) through the concerned Administrative Departments, the GB directed that the same shall be routed through the concerned Administrative Departments to the PCU urgently and PCU after perusal shall place the AWPs before the APC & Chairman, GB for approval in file. Further, the GB decided that, going forward AWPs which have not been routed through the concerned Administrative Departments to the PCU shall not be placed before the GB for consideration/approval. **Action: PCU**

**a. PWRD**

Sl.	Activities	Financial Target (Rs. In Lakh)		
		Spillover	New	Total
1	Civil works	1920.00	4800.00	6720.00
2	Consultancy	8.75	76.90	85.65
3	Workshop & Trg	0	21.00	21.00
4	Incremental operating costs	0	62.80	62.80
5	Salary of OPIU contractual staff	0	33.12	33.12
6	Other OPIU expenses	0	81.25	81.25
7	Salary of CPIU contractual staff	0	10.26	10.26
8	Other CPIU expenses	0	6.25	6.25
	<b>Total</b>	<b>1928.75</b>	<b>5091.58</b>	<b>7020.33</b>

**b. Directorate of Dairy Development**

Sl.	Activities	Financial Target (Rs. in Lakh)		
		Spillover	New	Total
1	Market/Marketing	287.77	110.08	397.85
2	Processing	0	1.65	1.65
3	Aggregation	0	57.75	57.75
4	Production	54.74	248.94	303.68
5	Capacity building	124.86	175.1	299.96
6	Project Implementation Cost	92.89	121.752	214.642
	<b>Total</b>	<b>560.26</b>	<b>715.272</b>	<b>1275.532</b>

**c. West Assam Milk Producers' Co-operative Union Ltd. (WAMUL)**

Sl.	Activities	Financial Target (Rs. in Lakh)		
		Spillover	New	Total
1	Productivity Enhancement	104.17	1869.53	1973.70
2	Doorstep AI delivery	0.00	1616.87	1616.87
3	Animal Fodder Development	10.15	15.96	26.11
4	Animal feed and feed supplements	94.02	236.70	330.72
5	Village Based Milk Procurement System	269.65	847.13	1116.78
6	Milk Processing	5678.00	0	5678.00
7	Milk Marketing	64.28	134.04	198.32
8	Training & development of project beneficiaries and functionaries	226.35	143.52	369.87
9	Studies	40.00	0	40.00
	<b>Total</b>	<b>6382.44</b>	<b>2994.22</b>	<b>9376.67</b>

**d. Handloom & Textiles**

Sl.	Activities	Financial Target (Rs. In Lakh)		
		Spillover	New	Total
1	Baseline / Diagnostic Study	29.50	0.00	29.50
2	Awareness Program	40.50	0.00	40.50
3	Training and Capacity Building	15.50	146.70	162.20

*Amal*  
28/5

Sl.	Activities	Financial Target (Rs. In Lakh)		
		Spillover	New	Total
4	Provision of improvised looms (new)	0	210.00	210.00
5	Provision of Jacquards	0	45.00	45.00
6	Loom Accessories	0	40.00	40.00
7	Inputs of new design, value addition	30.00	40.00	70.00
8	Manpower cost	0	35.40	35.40
9	PIU - office expenses including vehicle hiring and Office set up cost	13.13	22.00	35.13
	<b>Total</b>	<b>128.63</b>	<b>539.10</b>	<b>667.73</b>

e. Sericulture

Sl.	Activities	Financial Target (Rs. In Lakh)		
		Spill	New	Total
1	Studies and Consultancies	60.00	19.05	79.05
2	Raising improved seedlings in Govt Farm centres	42.40	0.00	42.40
2	Cocoon Production	36.40	119.60	156.00
3	Commercial Seed Production	63.00	221.85	284.85
4	Eri Cocoon Rearing	30.00	1700.00	1730.00
5	Host plantation Development	557.28	0.00	557.28
6	Training & Capacity Building	12.80	26.00	38.80
7	Awareness building	0.00	7.00	7.00
8	Manpower cost (OPIU/CPIU)	0	15.77	15.77
9	PIU - office expenses incl vehicle hiring, office set up & running cost	2.39	22.00	24.39
10	Manpower cost (District)	0	33.60	33.60
11	Office expenses incl. Travelling expenses & Office expenses (Dists.)	0	11.20	11.20
	<b>Total</b>	<b>804.27</b>	<b>2176.07</b>	<b>2980.34</b>

f. Fisheries

	Components	Financial Target (Rs. In Lakh)		
		Spill	New	Total
1	Studies and Consultancies	0.00	96.00	96.00
2	Establishment of Multiplication Centre & hatcheries	0.00	390.00	390.00
3	Polyculture technology	0.00	1250.00	1250.00
4	Tech demo in beels	221.00	442.00	663.00
5	Climate resilient paddy-fish integrated demo	0.00	180.00	180.00
6	Quality brood collection	0.00	7.00	7.00
7	Credit linkage and insurance to FPG/FPO	0.00	19.80	19.80
8	Manpower cost	0	192.48	192.48
9	Renovation & refurbishment (district)	0	5.00	5.00
10	Office equipment	0	10.00	10.00
11	Operational cost including office expen., vehicle hiring, TA/DA, etc.	0	100.00	100.00
	<b>Total</b>	<b>221.00</b>	<b>2692.28</b>	<b>2913.28</b>

Notes:

- (i) For any change in the AWP:2019-20 within the approved OPIU outlay, i.e. without any change in the overall allocation, the GB authorized the SPD to approve the change. However, for any inter-departmental/Inter OPIU changes in the project AWP:2019-20, without any change in the overall Project AWP:2019-20, the GB authorized the APC to approve. All changes shall be apprised to GB in subsequent meetings. For any changes in the overall Project outlay, approval of GB shall be required.
- (ii) Entire amount of operational expenses/TA-DA/office running shall be released in one single (first) tranche against the fund release and sanction proposal. Detailed break up shall not be required.
- (iii) Entire salary amount of contractual staff shall be released in one single (first) tranche against the sanction and fund release proposal.

**Item No. 5: Appraisal on the current implementation status of the World Bank financed Assam Citizen-Centric Service Delivery Project (ACCSDP):** The GB opined that the implementation status may be apprised after the State Project Monitoring & Coordination Committee (SPMCC) meeting. **Action: SPMCC for ACCSDP and PCU**

**Item No. 6: Any other item with the permission of Chair:**

- a. **Appraisal of the AWP 2019-20 of ACCSDP:** The GB opined that AWP 2019-20 of ACCSDP may be apprised after approval of the same by the SPMCC. **Action: SPMCC for ACCSDP and PCU**
- b. **Minor change in the AWP-2018-19 of OPIU-Agri:** GB approved the matter relating to inclusion of a line item for payment of salary of four experts (*Agri Marketing Expert, Agri Business Experts-2 nos. and Knowledge Management & Documentation Expert*) in the AWP 2018-19 of OPIU-Agri without any change in the overall outlay of the AWP and allowed sanction/fund release for the same. **Action: OPIU-Agri and PCU.**

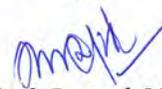
*Amrita*

- c. **Minor change in the AWP-2018-19 of OPIU-AAU:** GB approved the matter relating to inclusion of a line item for payment of salary of one MIS Operator in the AWP 2018-19 of OPIU-AAU without any change in the overall outlay of the AWP and allowed sanction/fund release for the same. **Action: OPIU-AAU and PCU.**
- d. **TA/DA for OPIU & District Level consultants under APART:** The GB directed that the matter shall be placed before APC & Chairman, GB in file for consideration and approval by Chairman, GB. **Action: PCU.**
- e. **HR matters:** The GB approved the following monthly rates for Special Allowance to the DPD, BTM & ATM of ATMs for APART related works subject to prior concurrence of the recruiting organization i.e. SAMETI: DPD= Rs.2500; BTM= Rs.2000, ATM= Rs.1500. Further, GB also approved the proposed provision of one Bungalow peon each for APC and SPD and also one Office Assistant for APC.
- f. **Items relating to AHVD:** After detailed deliberations, the GB approved the following new activities based on the recommendations of Dr. Helen Leitch, Sr. Livestock Specialist, FAO-CP, World Bank, during her technical Mission (April-May 2019):
- i) Establishment of bio-security measures for 8 Nucleus Pig Breeding Farms (NPBF) at an estimated cost of Rs. 400 lakhs, subject to concurrence by the World Bank. **Action: OPIU-AHVD and PCU**
  - ii) Training workshop for Private Multipliers locally for capacity building of the entrepreneurs within the State at an estimated cost of Rs. 3 lakhs. **Action: OPIU-AHVD and PCU**
  - iii) Training workshop for Govt. Pig Breeding Farm Managers locally for capacity building on improved pig breeding management (estimated cost Rs. 2 lakhs). **Action: OPIU-AHVD and PCU**
  - iv) "On Farm training" for Govt. Farm managers and Private Multipliers outside Assam (Mysore) at an estimated cost of Rs. 21 lakhs. **Action: OPIU-AHVD and PCU**
  - v) Field Training for Pig Producers & Pig Bondhus to enhance the practical knowledge of small holder Pig Producers & Pig Bondhus at an estimated cost of Rs. 9 lakhs. **Action: OPIU-AHVD**
  - vi) Monitoring of trained pig producers, pork retailers & Pig Bondhus (3 months) at an estimated cost of Rs. 3 lakhs. **Action: OPIU-AHVD and PCU**
  - vii) Strengthening of 8 district diagnostic laboratories to conduct pork safety test in order to check quality and safety of pork marketed through the informal chain at an estimated cost of Rs. 50 lakhs. **Action: OPIU-AHVD and PCU**
  - viii) Interactive sessions on climate resilient new feed technology (both pig and cattle) to inform the AHVD Officials & the entrepreneurs on climate resilient new feed technology at an estimated cost of Rs. 3 lakhs. **Action: OPIU-AHVD and PCU**
  - ix) Demonstration of Climate Resilient new feed technologies (both pig and cattle) to showcase the improved feed technology to AHVD Officials & entrepreneurs at an estimated cost of Rs. 2 lakhs. **Action: OPIU-AHVD and PCU**
- g. **Additional Items relating to AHVD:** The GB approved the additional Fund Requirement of Rs. 31.26 lakhs for CSF, out of the AWP:2018-19 savings against other vaccines. **Action: OPIU-AHVD and PCU**

The APC & Chairman, GB, ARIAS Society in his concluding remarks opined that PCU shall - (a) provide a detailed Status Report in file of all the staff/consultants hired on contract basis as on date for APART, so as to confirm purposeful utilization of manpower resources; (b) devise a system for their performance appraisal and in cases of prolonged non-performance, disciplinary action (including termination) may be initiated; and (c) update the HR Policy of ARIAS Society to be to keep it relevant and place before the next GB & PGC. Finally, the APC & Chairman, GB, ARIAS Society appreciated the substantial improvement in the performance of the Project since last GB Meeting, and insisted that implementation pace of the project should be further accelerated.

The meeting ended with a vote of thanks from the Chair.

**Minutes approved by**

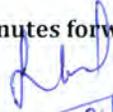


**(Rajesh Prasad, IAS)**  
**Principal Secretary (Agriculture etc.)**  
**Agriculture Production Commissioner &**  
**Chairman, GB, ARIAS Society**

Copy for favour of information & needful to the:

1. PS to APC for information and record.
2. Additional Chief Secretary/Principal Secretary/ Commissioner & Secretary/Secretary, Departments of – Finance/ Transformation & Development/ Industries & Commerce/ Panchayat & Rural Development/ Administrative Reforms & Training/ Agriculture/ Transport/ A.H. & Veterinary/Handloom, Textiles & Sericulture/ Urban Development/ Revenue & DM / WPT&BC/ Information Technology/ Fisheries/ Cooperation.
3. Commissioner of - Industries & Commerce/GMC/Transport.
4. Commissioner & Spl. Secretary, Public Works Roads Deptt (PWRD), Assam.
5. Directors of- Land Requisition Acquisition & Reforms/ WPT&BC/ Agriculture/ Horticulture & FP/ A.H. & Veterinary/ Dairy Development/ Fishery/ Handloom & Textiles / Sericulture, Assam
6. Director of Research (Agri), Assam Agri University, Jorhat
7. Managing Director, WAMUL/ALPCO/ASWC/ AMTRON
8. CEO, ASAMB
9. Chief Engineer, PWRD (EAP)
10. Resident Consultant IRRRI/ILRI/CIP/WorldVeg/WorldFish
11. Team Leaders: Ongoing consultancies under APART/ACCSDP
12. Internal: All concerned by email.

**Minutes forwarded by,**

  
28/05/19

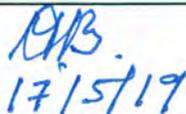
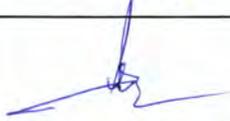
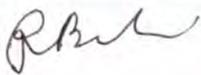
**(Vinod Seshan, IAS)**

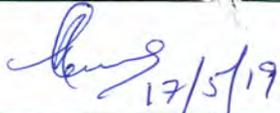
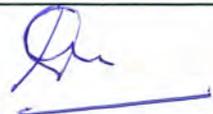
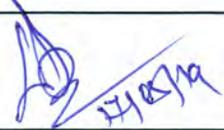
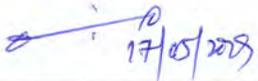
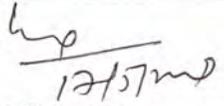
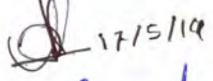
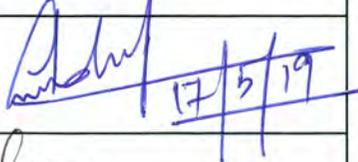
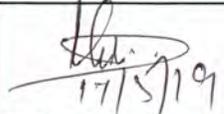
**State Project Director, ARIAS Society**

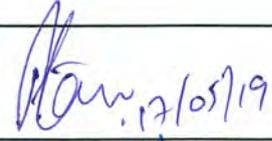
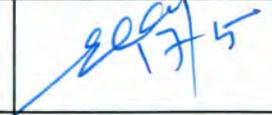
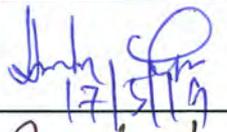
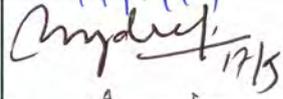
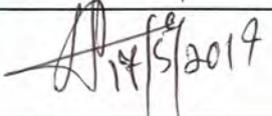
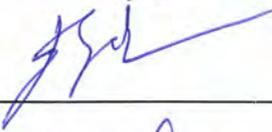
Appendix-1 Attendance Sheet  
Meeting of the 34th Governing Body (GB) of ARIAS Society

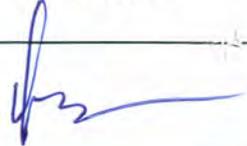
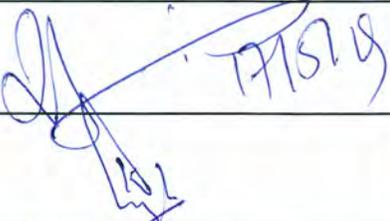
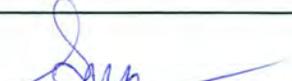
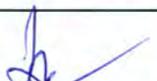
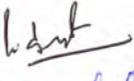
Date: 17th May, 2019  
Time: 11.30 AM

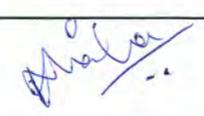
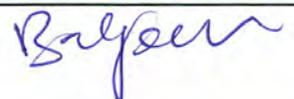
Venue: Room No-205, Assam Administrative Staff College,  
Khanapara, Guwahati.

Sl. no	Name of the Officer	Designation	Department / Organisation	Signature
1	Sri Rajesh Prasad, IAS	Principal Secretary to the Govt. of Assam, APC and Chairman, ARIAS Society of the Governing Body(GB), ARIAS Society	Agriculture Department	
2	Gaurav Bothra, I.A.S.	Commissioner & Secy, Agriculture Deptt.	Agriculture Deptt.	 17/5/19
3	Manoj Kumar, IAS	Director, Agriculture	Agriculture Deptt.	
4	R. K. Sanyal	Comm. & Spt. Secy, P.W.R.D.	P.W.R.D.	
5	K. K. Saikia	Chief Engineer, P.W.R.D (EAP) Assam	P.W.R.D.	
6	Vinod Seshan, IAS	SPD, ARIAS Society	ARIAS Society	
7	Ruby Bora IAS.	Secretary Personnel & AR+T Dept.	AR+T Dept Personnel Dept.	
8	Arijan K. Sarma	Comm. & Secy, ST	Handloom, Textiles & Sericulture Deptt.	
9	Kabita Deka.	Director, Handloom & Textiles	Handloom Textiles & Sericulture Deptt	
10	Mukta Nath Saikia	Director Sericulture	Handloom Textiles & Sericulture	

Sl.	Name of the Officer	Designation	Dept. / Organisation	Signature
11	Ruby Sharma	Jt. Secy, Transport Deptt. MD, ASWC	Transport/ASWC	 17/5/19
12	P. N. Das	Director, Fisheries		
13	Debasan Barah	CEO ASAMB		
14	Mr. Bhubu Anand	Joint CEO (Tech.), ASAMB	ASAMB	 17/5/19
15	Anjanabh Chelika	Jt. Secy, AH & Vety Deptt.	AH & Vety	 17/5/2019
16	Vijay K. Sharma	Assistant Director (HQ) cum Nodal officer, OPV, Dairy Dev.	Dairy Dev.	 17/5/19
17	Ram Prabin Saha	Scientist, cum RC	IARI	
18	D. C. Sharma	Team Leader, FPO- APART - SIMFED	SIMFED	
19	Dr. Pramab Kr. Mahanta	Director, Horticulture & F.P.	Horticulture.	 17/5/19
20	KULDEEP BORAH	NODAL OFFICER (WAMUL)	WAMUL	 17/5/19
21	MADHURAM PATIRI	NODAL OFFICER (AGRI)	Directorate of Agri.	 17/5/19
22	Ramesh Bendre	Agriculture Specialist OPV Agri	OPV - Agri	

Sl.	Name of the Officer	Designation	Dept. / Organisation	Signature
23	Etali Sarmah	Agriculture Specialist	I & C	
24	Ample L. Das	PICS, APART	ARIAS	
25	Ranjana Baruah	Project Manager, SIMFED	SIMFED	
26	Khejendra Samal	Asst Dir. Hort	Horticulture	
27	Atanu Barbaruah	Project Coordinator, WAMUL	WAMUL	
28	Gurudhar Das.	Asstt. Commissioner of Transport.	Commissioner of Transport.	
29	H. K. Goswami	E.E, ASWC / All Nodal offices ASWC	ASWC.	
30	Jagdeep Singh	VCDS	ARIAS	
31	Ratan Phatomali	Sericulture Joint Director	Sericulture.	
32	G. SARKAR	DY. DHT, Assam & N.O- APART	H&T	
33	Devancon Sabhapandit	ARIAS Society, PSDS	ARIAS	
34	Fakharuddin Ahmad.	ARIASS / Sr. Advisor ACCSDP	ARIASS	

Sl.	Name of the Officer	Designation	Dept. / Organisation	Signature
35	Atanu Sarma, ACS	DLRAR I/c	Rev. Dept #	
36	Dr K. Patra	Pr. Sindi	AAU	
37	Dr R. Borghan	Nodal Officer	AAU	
38	Dr Ashok Bhatnagar	DR (Asst)	AAU,	
39	Dr K. Singh	Consult (R) - IRR1	IRR1, APART	
40	Dr. D Borahakur.	Res. Consult - Worldveg.	Worldveg	
41	Dr. A. K. Bora	AHVP	AHVP	
42	Dr P N Kumer	ND, ALPO	ALPO, AHVP	
43	Dr. H K. Karib	ND, APART, AHVP	AHVP	
44	Dr. Pulin Ch. Das	Director, AH & veg	AHVP	
45	Dr Bidyut Jyoti Das	DLC, ARIASS	ARIASS	
46	Gautam Goswami	ABS, ARIASS	ARIASS	

Sl.	Name of the Officer	Designation	Dept. / Organisation	Signature
47	Prabin Bhavali	ce, ARIASS	ARIASS	
48	Mainalinee Khanikar	FSS, APART	ARIASS	
49	Babhy Nagarika	HR A	ARIASS	
50	Monisha Choudhury	PHME	ARIASS	
51	R. SURISH	Resident Consultant	World Fish	
52	Sampat Sarmal.	Policy w/ <sup>on</sup> <sup>the</sup> <sup>topic</sup> <sup>of</sup> <sup>water</sup> <sup>and</sup> <sup>sanitation</sup>	JK	
53	Baljeet Singh	MA.	APART, ARIASS	
54				
55				
56				
57				
58				